

BOARD FOR BARBERS AND COSMETOLOGY

DRAFT MINUTES OF MEETING

The Board for Barbers and Cosmetology met on Monday, February 6, 2017, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 4, Richmond, Virginia. The following board members were present:

Norma J. Dorey
Robert D. Jones II
Margaret B. LaPierre
Anne R. McCaffrey
Jonathan Wayne Minor
Lonnie Quesenberry
Marie F. Quinn
Daniella Tsamouras
Tony Miles Williams

The following board member was not present:

T. Daniel Jones

DPOR staff present for all or part of the meeting included:

Demetrios J. Melis, Executive Director
Stephen Kirschner, Regulatory Operations Administrator
Tamika Rodriguez, Licensing Operations Administrator
Cathy Clark, Administrative Assistant

Representative from the Office of the Attorney General was present for all or part of the meeting:

Elizabeth B. Peay, Assistant Attorney General

Mr. Quesenberry, Chair, determined a quorum was present and called the meeting to order at 9:05 A.M.

Call to Order

The Board took the agenda under consideration. Mr. Quesenberry asked for any amendments.

**Approval of
Agenda**

Mr. Melis indicated to the Board that Agenda item VIII. New Business, B. Health Education, would be removed from the Agenda, as staff had not obtained sufficient documentation to present the matter.

Upon a motion by Ms. Tsamouras and seconded by Mr. R. Jones, the Board voted to adopt the amended Agenda.

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

The Board took the minutes of the November 14, 2016 Board Meeting under consideration. Mr. Quesenberry asked for any amendments. There were none.

Upon a motion by Ms. LaPierre and seconded by Ms. McCaffrey, the Board voted to approve the November 14, 2016 Board for Barbers and Cosmetology Board Meeting minutes.

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. There were no negative votes. The motion passed unanimously.

The Board members were provided with a letter to review from Mr. Marcus Johnson, who is pursuing a Tattoo Instructor license, and Ms. LaFarn Burton, Dean of the LB Beauty Academy. The letter regards the eligibility requirements for obtaining a tattoo instructor license. The Board will take the correspondence under consideration.

Mr. Quesenberry asked if there was any public comment.

Mr. Matt England, Master Esthetics Instructor at LAT, Inc./Institute of Advanced Medical Esthetics, addressed the Board on the topic of training hours for Estheticians, Master Estheticians, and Esthetician/Master Esthetician Apprentices. Mr. England made a recommendation that the Board consider increasing the training hours. The Board took Mr. England’s remarks under consideration.

Ms. Martina Murray, Department of Veterans Services, addressed the Board on the topic of transferring school hours between vocational schools and private, non-accredited schools. The Board indicated that the policy and Guidance Document regarding transfer students is an item on the Agenda for today, and took Ms. Murray’s remarks under advisement.

Mr. Thomas Sliger, a salon owner, addressed the Board on the topic of microblading curriculum in permanent cosmetic tattoo schools and the Board’s guidance that microblading with the use of a blade is outside the scope of practice for Board licensure. The Board advised Mr. Sliger that a Guidance Document related, in part, to the subject of microblading is an item on the Agenda for today, and took Mr. Sliger’s remarks under consideration.

**Approval of
Minutes for the
November 14,
2016 Board
Meetings**

Communication

Public Comment

Ms. LaFarn Burton, of LB Beauty Academy, addressed the Board on the topic of school accreditation and student transfers. The Board took Ms. Burton's remarks under advisement.

Ms. Azita Shafazand, of The Skin Care Center, addressed the Board regarding regulations related to microblading, and asked that the Board consider permitting students with microblading training hours obtained outside of a licensed school be considered for transfer to a permanent cosmetic tattoo school program. Ms. Shafazand also asked the Board to consider why a separate waxing program could be a program addition to an existing cosmetology school, but not to a licensed esthetics school. The Board took Ms. Shafazand's remarks under advisement.

There was no additional public comment.

Ms. Dorey and Ms. Tsamouras recused themselves from the meeting.

In the matter of **File Number 2015-02630, Daniel Enterprises dba Natural Nail Care Clinic**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Candy G. Daniel, owner, appeared in person at the meeting and addressed the Board.

Concerning Count 1, upon a motion by Ms. LaPierre and seconded by Mr. Williams, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, closed Count 1 with a finding of no violation

The members voting 'yes' were Mr. R. Jones, Ms. LaPierre, Mr. Minor, Ms. Quinn, and Mr. Williams. The member voting 'no' was Mr. Quesenberry. The member abstaining was Ms. McCaffrey. The motion passed by a majority.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

Concerning Count 2, upon a motion by Ms. LaPierre and seconded by Mr. R. Jones, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that

Cases

Ms. Dorey and
Ms. Tsamouras
Recused

File Number
2015-02630,
Daniel
Enterprises dba
Natural Nail Care
Clinic

Daniel Enterprises dba Natural Nail Care Clinic violated the following section of its Regulations:

(Effective July 1, 2003)

Count 2: 18 VAC 41-20-280.C.2

The members voting 'yes' were Mr. R. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Ms. McCaffrey. The motion passed by a majority.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

Concerning Count 2, upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to reject the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 2:	18 VAC 41-20-280.C.2	\$ 1,500.00

TOTAL (MONETARY PENALTIES)		\$ 1,500.00

The members voting 'yes' were Mr. R. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Ms. McCaffrey. The motion passed by a majority.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2015-02714, Candy G. Daniel**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Candy G. Daniel appeared in person at the meeting and addressed the Board.

File Number
2015-02714,
Candy G. Daniel

Concerning Count 1, upon a motion by Ms. LaPierre and seconded by Mr. Williams, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Candy G. Daniel violated the following section of its Regulations:

(Effective July 1, 2003)

Count 2: 18 VAC 41-20-280.A.4

The members voting 'yes' were Mr. R. Jones, Ms. LaPierre, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Ms. McCaffrey. The motion passed by a majority.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

Concerning Count 1, upon a motion by Ms. LaPierre and seconded by Mr. Williams, the Board voted to reject the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 2:	18 VAC 41-20-280.A.4	\$ 1,500.00

TOTAL (MONETARY PENALTIES)		\$ 1,500.00

The members voting 'yes' were Mr. R. Jones, Ms. LaPierre, Mr. Minor, Ms. Quinn, and Mr. Williams. The member voting 'no' was Mr. Quesenberry. The member abstaining was Ms. McCaffrey. The motion failed.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2016-01104, Derma Elite Inc dba Derma Elite Salon & Academy**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Duyen Tang, respondent, and LaFarn Burton, witness, appeared in person at the meeting and addressed the Board.

File Number
2016-01104,
Derma Elite Inc
dba Derma Elite
Salon & Academy

Concerning Count 1, upon a motion by Mr. Minor and seconded by Mr. Williams, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Derma Elite Inc dba Derma Elite Salon & Academy violated the following section of its Regulations:

(Effective July 1, 2003)
Count 2: 18 VAC 41-20-280.A.4

The members voting 'yes' were Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr.

Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Mr. R. Jones. The motion passed by a majority.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

Concerning Count 1, upon a motion by Mr. R. Jones and seconded by Ms. LaPierre, the Board voted to reject the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 2:	18 VAC 41-20-280.A.4	\$ 1,200.00

TOTAL (MONETARY PENALTIES)		\$ 1,200.00

The members voting 'yes' were Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The motion passed unanimously.

As Board representatives in this case, Ms. Dorey and Ms. Tsamouras were not present, did not participate in the discussion, and did not vote on this matter.

Ms. Dorey and Ms. Tsamouras returned to the meeting.

In the matter of **File Number 2016-02160, Vahn's Tattoo Institute LLC**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Vahn's Tattoo Institute LLC did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2016-02160,
Vahn's Tattoo
Institute LLC

Concerning Count 1, upon a motion by Mr. Minor and seconded by Mr. Williams, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Vahn's Tattoo Institute LLC violated the following section of its Regulations:

(Effective October 1, 2006)
Count 1: 18 VAC 41-50-390.P

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

Concerning Count 1, upon a motion by Ms. LaPierre and seconded by Ms. Dorey, the Board voted to accept the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 1:	18 VAC 41-20-260.A.3	\$ 1,000.00

TOTAL (MONETARY PENALTIES)		\$ 1,000.00

In addition, for violation of Count 1, Vanh's Tattoo Institute LLC's tattoo parlor license shall be suspended for 6 (six) months from the effective date of the order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2016-02890, Dang's Inc Natural Nails dba Spa Natural Nails**, the Board reviewed the record, which consisted of the Consent Order. Dang's Inc Natural Nails dba Spa Natural Nails did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2016-02890,
Dang's Inc
Natural Nails dba
Spa Natural Nails

By signing the Consent Order, Dang's Inc Natural Nails dba Spa Natural Nails acknowledges an understanding of the charges and admits to the violation of the Count as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-270.B.7	\$ 150.00

TOTAL (MONETARY PENALTIES)		\$ 150.00
BOARD COSTS		\$ 150.00
TOTAL		\$ 300.00

Upon a motion by Mr. Minor and seconded by Ms. LaPierre, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

Upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board voted to accept the finding of violations and recommended sanctions for the

Board Considers
and Accepts

three (3) Prima Facie cases as a block.

**Prima Facie
Cases as a Block**

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2014-03307, Yuexiang Dai**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Yuexiang Dai did not appear at the meeting in person, by counsel or by any other qualified representative.

**File Number
2014-03307,
Yuexiang Dai**

Concerning Counts 1 and 2, upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Yuexiang Dai violated the following sections of its Regulations.

	(Effective July 1, 2003)	
Count 1:	18 VAC 41-20-280.A.3	
	(Three violations)	
Count 2:	18 VAC 41-20-280.A.5	

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board voted to accept the sanctions contained in the Recommendation and to impose the following monetary penalties:

Count 1:	18 VAC 41-20-280.A.3	\$ 7,500.00
	(Three violations at \$2,500 per violation)	
Count 2:	18 VAC 41-20-280.A.5	\$ 2,500.00

TOTAL (MONETARY PENALTIES)		\$10,000.00

The Board also imposes the following sanction:

Revocation of Yuexiang Dai’s cosmetologist license, number 1201114895, for violations of Counts 1 and 2.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2016-01311, Hai Nguyen**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hai Nguyen did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number
2016-01311, Hai
Nguyen

Concerning Count 1, upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hai Nguyen violated the following section of its Regulations.

(Effective July 1, 2003)
Count 1: 18 VAC 41-20-280.A.3
(Three violations)

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

Concerning Count 1, upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board voted to accept the sanctions contained in the Recommendation and to impose the following monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Three violations at \$2,500 per violation)	\$ 7,500.00
TOTAL (MONETARY PENALTIES)		----- \$ 7,500.00

The Board also imposes the following sanction:

Revocation of Hai Nguyen's cosmetologist license, number 1201112532, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2014-02285, Tuan Anh Le**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Tuan Anh Le did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number
2016-02285, Tuan
Anh Le

Concerning Count 1, upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Tuan Anh Le violated the following section of its Regulations.

(Effective July 1, 2003)
Count 1: 18 VAC 41-20-280.A.3
(Three violations)

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

Concerning Count 1, upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board voted to accept the sanctions contained in the Recommendation and to impose the following monetary penalties:

Count 1:	18 VAC 41-20-280.A.3	\$ 7,500.00
	(Three violations at \$2,500 per violation)	

TOTAL (MONETARY PENALTIES)		\$ 7,500.00

The Board also imposes the following sanction:

Revocation of Tuan Anh Le's cosmetologist license, number 1201119292, for violation of Count 1.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00687, Jesus Yamil Cepeda-Rivera**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Jesus Yamil Cepeda-Rivera appeared at the meeting in person and addressed the

File Number
2017-00687, Jesus
Yamil Cepeda-
Rivera

Board.

Upon a motion by Mr. Minor and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jesus Yamil Cepeda-Rivera's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00688, Marquise Antwavious Cody**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Marquise Antwavious Cody did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00688,
Marquise
Antwavious Cody

Upon a motion by Mr. Minor and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Marquise Antwavious Cody's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00813, Lawrence Delma Holliday, Sr.**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Lawrence Delma Holliday, Sr. did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00813,
Lawrence Delma
Holliday, Sr.

Upon a motion by Mr. R. Jones and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Lawrence Delma Holliday, Sr.'s license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00814, Akime Russell Porter**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Akime Russell Porter did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00814,
Akime Russell
Porter

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Akime Russell Porter's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00815, Kirk Anthony Cook**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Kirk Anthony Cook appeared at the meeting in person and addressed the Board.

File Number
2017-00815, Kirk
Anthony Cook

Mr. Kirschner brought the Board's attention to amendments that were made to the Summary of the Informal Fact-Finding Conference. The Amended Summary was made a part of the Agenda, and the Board reviewed the Amended Summary.

Upon a motion by Mr. Jones and seconded by Mr. Minor, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Kirk Anthony Cook's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Ms. Tsamouras. The motion passed by a majority.

In the matter of **File Number 2017-00816, Marcella Arenza Edwards, II**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Marcella Arenza Edwards II did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00816,
Marcella Arenza
Edwards II

Upon a motion by Mr. Minor and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Marcella Arenza Edwards II's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00321, James Devette Thomas, Sr.**, the Board reviewed the record which consisted of the application file, transcript,

File Number
2017-00321,

exhibits, and the Summary of the Informal Fact-Finding Conference. James Devette Thomas, Sr. did not appear at the meeting in person, by counsel, or by any other qualified representative.

**James Devette
Thomas, Sr.**

Upon a motion by Ms. Dorey and seconded by Mr. R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve James Devette Thomas, Sr.'s license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00823, Brandon Kendall Edler**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Brandon Kendall Edler did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number
2017-00823,
Brandon Kendall
Edler**

Upon a motion by Mr. Minor and seconded by Ms. Tsamouras, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Brandon Kendall Edler's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00831, Corrie LaShawn Sessoms**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Corrie LaShawn Sessoms did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number
2017-00831,
Corrie LaShawn
Sessoms**

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Corrie LaShawn Sessoms' license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00833, James Robert Davis**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. James Robert Davis

**File Number
2017-00833,
James Robert**

did not appear at the meeting in person, by counsel, or by any other qualified representative.

Davis

Upon a motion by Mr. R. Jones and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve James Robert Davis' license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The member abstaining was Ms. LaPierre. The motion passed by a majority.

In the matter of **File Number 2017-00834, Dwayne Anthony Grigoleit**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Dwayne Anthony Grigoleit did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00834,
Dwayne Anthony
Grigoleit

Upon a motion by Mr. Minor and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Dwayne Anthony Grigoleit's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00835, Michael Leroy Jefferson, Jr.**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Michael Leroy Jefferson, Jr. did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00835,
Michael Leroy
Jefferson, Jr.

Upon a motion by Mr. R. Jones and seconded by Ms. McCaffrey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Michael Leroy Jefferson, Jr.'s license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00836, Randall Lamont Grayson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Randall

File Number
2017-00836,
Randall Lamont

Lamont Grayson did not appear at the meeting in person, by counsel, or by any other qualified representative.

Grayson

Upon a motion by Mr. Minor and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Randall Lamont Grayson's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00841, Charles Lamont Gray**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Charles Lamont Gray did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number
2017-00841,
Charles Lamont
Gray**

Upon a motion by Ms. LaPierre and seconded by Ms. Tsamouras, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Charles Lamont Gray's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00842, Durrell Jonathan Taylor**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Durrell Jonathan Taylor did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number
2017-00842,
Durrell Jonathan
Taylor**

Upon a motion by Ms. Dorey and seconded by Ms. Tsamouras, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Durrell Jonathan Taylor's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00843, James Edward Darden, Jr.**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. James Edward Darden, Jr. did not appear at the meeting in person, by counsel, or by

**File Number
2017-00843,
James Edward
Darden, Jr.**

any other qualified representative.

Upon a motion by Ms. LaPierre and seconded by Mr. R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve James Edward Darden, Jr.'s license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00844, Veronica Bell**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Veronica Bell did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-00844,
Veronica Bell

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Veronica Bell's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00880, Carl Evan Huggins**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Carl Evan Huggins appeared at the meeting in person and addressed the Board.

File Number
2017-00880, Carl
Evan Huggins

The Board was provided with a letter written on behalf of Mr. Huggins by witness, Gabriel Cece, who was unable to attend the meeting. The Board members reviewed the letter prior to the motion.

Upon a motion by Mr. Williams and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Carl Evan Huggins's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Ms. Tsamouras. The motion passed by a majority.

In the matter of **File Number 2017-00975, Tyasha Fatimah Dowdy**, the Board reviewed the record which consisted of the application file, transcript, exhibits,

File Number
2017-00975,

and the Summary of the Informal Fact-Finding Conference. Debra Fortune, of the Fluvanna Correctional Center for Women, appeared at the meeting in person and addressed the Board on behalf of Ms. Dowdy.

Tyesha Fatimah Dowdy

Upon a motion by Ms. Dorey and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Tyesha Fatimah Dowdy's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00979, Sabrina Holman**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Sabrina Holman appeared at the meeting in person, accompanied by Debra Fortune, of the Fluvanna Correctional Center for Women, and both parties addressed the Board.

File Number 2017-00979, Sabrina Holman

Upon a motion by Ms. LaPierre and seconded by Ms. Tsamouras, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Sabrina Holman's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-00982, Jessica Denise Morgan**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Debra Fortune, of the Fluvanna Correctional Center for Women, appeared at the meeting in person and addressed the Board on behalf of Ms. Morgan.

File Number 2017-00982, Jessica Denise Morgan

Upon a motion by Mr. Minor and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jessica Denise Morgan's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01049, Antoine Lawrence**, the Board reviewed the record which consisted of the application file, transcript, exhibits,

File Number 2017-01049,

and the Summary of the Informal Fact-Finding Conference. Antoine Lawrence appeared at the meeting in person and addressed the Board.

**Antoine
Lawrence**

Upon a motion by Mr. Williams and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Antoine Lawrence's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, and Mr. Williams. The member abstaining was Ms. Tsamouras. The motion passed by a majority.

In the matter of **File Number 2017-01051, Anthony Dwight Anderson, III**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Anthony Dwight Anderson, III did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number
2017-01051,
Anthony Dwight
Anderson, III**

Upon a motion by Mr. Minor and seconded by Ms. LaPierre, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Anthony Dwight Anderson, III's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01073, Eric Levon Davis dba Elites Professional Barber Shop**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Eric Levon Davis appeared at the meeting in person, accompanied by his spouse, Valerie Davis, and both parties addressed the Board.

**File Number
2017-01073, Eric
Levon Davis dba
Elites
Professional
Barber Shop**

Upon a motion by Ms. Dorey and seconded by Ms. Tsamouras, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Eric Levon Davis' barber shop license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01075, Trinesse LaShae Robinson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Debra

**File Number
2017-01075,
Trinesse LaShae**

Fortune, of the Fluvanna Correctional Center for Women, appeared at the meeting in person and addressed the Board on behalf of Ms. Robinson.

Robinson

Upon a motion by Mr. Minor and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Trinesse LaShae Robinson's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01076, Jennifer Ann Litteral**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Debra Fortune, of the Fluvanna Correctional Center for Women, appeared at the meeting in person and addressed the Board on behalf of Ms. Litteral.

**File Number
2017-01076,
Jennifer Ann
Litteral**

Upon a motion by Mr. Minor and seconded by R. Jones, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jennifer Ann Litteral's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01099, Sunshine Carter**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Sunshine Carter did not appear at the meeting in person, by counsel, or by any other qualified representative.

**File Number
2017-01099,
Sunshine Carter**

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Sunshine Carter's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01102, Sloane LaShea Brown**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Sloane LaShea Brown did not appear at the meeting in person, by counsel, or by any other

**File Number
2017-01102,
Sloane LaShea
Brown**

qualified representative.

Upon a motion by Mr. R. Jones and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Sloane LaShea Brown's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01108, Tyrone Julius Davis**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Tyrone Julius Davis did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-01108,
Tyrone Julius
Davis

Upon a motion by Mr. Minor and seconded by Ms. McCaffrey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Tyrone Julius Davis' license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01125, Patrick Allen Flynn**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Patrick Allen Flynn did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-01125
Patrick Allen
Flynn

Upon a motion by Mr. Williams and seconded by Mr. Minor, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and deny Patrick Allen Flynn's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01131, Crystal Michelle Masterson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Crystal Michelle Masterson appeared at the meeting in person and addressed the Board.

File Number
2017-01131,
Crystal Michelle
Masterson

Upon a motion by Mr. Minor and seconded by Ms. McCaffrey, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Crystal Michelle Masterson's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, and Ms. Quinn. The members voting 'no' were Mr. Quesenberry and Ms. Tsamouras. The member abstaining was Mr. Williams. The motion passed by a majority.

In the matter of **File Number 2017-01186, MeTia Denise Brown**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. MeTia Denise Brown did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number
2017-01186,
MeTia Denise
Brown

Upon a motion by Ms. LaPierre and seconded by Ms. Dorey, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve MeTia Denise Brown's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01190, Cereatha Denise Howard**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Cereatha Denise Howard appeared at the meeting in person and addressed the Board.

File Number
2017-01190,
Cereatha Denise
Howard

Upon a motion by Ms. Tsamouras and seconded by Ms. LaPierre, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Cereatha Denise Howard's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

In the matter of **File Number 2017-01201, Kymmori Latise Bell**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Kymmori Latise Bell appeared at the meeting in person and addressed the Board.

File Number
2017-01201,
Kymmori Latise
Bell

Ms. LaPierre made a motion, which was seconded by Ms. Dorey, to accept the recommendation in the Summary of the Informal Fact-Finding Conference and

approved Kymmori Latise Bell's license application.

After discussion, Ms. LaPierre and Ms. Dorey rescinded the motion that was on the floor.

Upon a motion by Ms. Dorey and seconded by Mr. Jones, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and deny Kymmori Latise Bell's license application.

The members voting 'yes' were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

OLD BUSINESS

Examination

Mr. Melis reported to the Board on the transition to Professional Credential Services, Inc. (PCS) as exam vendor effective January 1, 2017. He informed the Board that theory examinations were being administered by Prometric at six Virginia sites, and that PCS has begun administering the practical exams.

Report on Vendor Transition

Mr. Melis also advised the Board that staff was tracking the development of the schools portal on the PCS website.

Mr. Melis reported that PCS held a meeting for schools on January 30, 2017 to provide an overview of the PCS examination process. Board staff, Board Chair, Lonnie Quesenberry, as well as Board Member Mr. Minor attended the meeting.

Mr. Kirschner reported that the revised Regulations went into effect on February 1, 2017. The Board was provided with copies of the new Barbers and Cosmetology Regulations and the new Esthetician Regulations.

Regulatory Report

Mr. Kirschner also informed the Board members that a meeting is scheduled for February 15, 2017, to which all licensed schools have been invited. The school representatives will be provided with an overview of the revised Regulations and a question and answer period will follow.

NEW BUSINESS

BOARD GUIDANCE

The Board was provided with a guidance document entitled, “License Required for Certain Procedures,” for its review and approval. The guidance document (see Appendix A) consolidates previous interpretations of what license is required to perform eyelash extensions, microblading, and microneedling procedures.

**License
Required for
Certain
Procedures**

The Board discussed amending the guidance document to specify the type of license required to perform eyelash extensions services.

Upon a motion by Mr. Williams and seconded by Ms. LaPierre, the Board voted to approve the guidance document.

The members voting ‘yes’ were Ms. Dorey, Mr. R. Jones, Ms. LaPierre, Ms. McCaffrey, Mr. Minor, Mr. Quesenberry, Ms. Quinn, Ms. Tsamouras, and Mr. Williams. The motion passed unanimously.

The Board reviewed the existing guidance document, dated May 12, 2014, regarding awarding of credits and/or hours to transfer students in Barber and Cosmetology schools. After discussion, the Board took no action on the guidance document.

**Transfer
Students Policy**

The Board was asked to consider whether or not to require an Informal Fact Finding (IFF) Conference for applicants who are already licensed and have previously taken part in an IFF. The Board’s consensus was that an IFF would not be required if there have been no new convictions since the previous IFF. New convictions received since the previous IFF would require a new IFF.

**Informal Fact-
Finding (IFF)
Conferences for
Individuals
Already Licensed**

Mr. Melis addressed the Board on the progress of the Esthetics Apprenticeship program with the Department of Labor and Industry. He indicated that work still needed to be done on the allocating of hours and defining work processes. Mr. Melis indicated that an ad-hoc committee would be established to formalize the details of the program. Ms. Tsamouras and Ms. LaPierre agreed to participate on this committee.

**Esthetics
Apprenticeship**

Mr. Melis indicated that Board staff is continuing to work with the Department of Labor and Industry toward moving tattooing and body-piercing apprenticeships under the oversight of that Department.

**Tattooing and
Body-Piercing
Apprenticeships**

Mr. Melis and Mr. Kirschner provided training for Board members on completing the Conflict of Interest form required for each meeting.

**In-Service
Training**

Mr. R. Jones initiated a discussion about the potential for a two-tiered barber

Barber Licensing

license, providing for a basic barber license and a master barber license. Mr. Melis explained Virginia Code as it relates to barber licensing and suggested the consideration of an ad-hoc committee if there is interest among the Board members in pursuing the issue further. Mr. Jones and Mr. Minor agreed to participate on this committee.

Discussion

There being no further business to be brought before the Board, Mr. Quesenberry adjourned the meeting at 1:18 p.m.

Adjourn

Lonnie Quesenberry, Board Chair

Jay W. DeBoer, Board Secretary